

The North Fork Board of Education met in **Regular** session on Monday, May 20, 2019, at Utica Elementary School, 367 Church Street, Utica, Ohio 43080.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present: Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Mr. James Quinif, and Mr. Bernard Snow, Mrs. Lori Stradley.

The meeting was called to order by President Cooperider at 6:00 p.m.

## **RECOGNITIONS**

### 2018-2019 Retirees

- Michele Baker – 27 years at North Fork
- Sandra Davila – 6 years at North Fork

A fifteen minute recess was taken to honor retirees. Cake and punch were served.

## **REPORTS:**

### 1. **Superintendent's:**

- a. Congratulations to our retirees.
- b. Social/Emotional Support for students
  - Looking at adding a shared guidance aide for the elementary buildings
  - Met with New Horizon's Mental Health Services
- c. End of Year – Thank you to all staff and congratulations to our seniors.
- d. Reminder – Graduation is June 2, at 2:00 p.m.

### 2. **Treasurer's:**

- a. Five-Year Forecast

### 3. **Committees**

- a. **Buildings and Grounds – Mr. Snow** The following items were discussed:
  - Grant – Community Garden
  - Recycling
  - Painting - Leader in Me at Newton
  - Architect presentation in regard to middle school
  - Next meeting Aug. 26, 2019
- b. **Communications – Mrs. Cooperider** The following items were discussed:
  - Community Workshops for next school year
  - Website Redesign
  - Next Meeting Aug. 26, 2019
- c. **Finance – Mr. Snow** The following items were discussed:
  - Investments
  - 5-year forecast
  - Food Service

### 4. **Legislative Update: Mr. Quinif**

- Student Mental Health

## **WORK SESSION**

None

## **HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- None

## **AGENDA ADJUSTMENTS:**

1. Item 3.3 – Name should be Clarissa Bush
2. Item 7.2 – Add Staci Canterbury and Lacey Wright as volunteers for the 2018-2019 school year.

## **OLD BUSINESS**

- None

### **2019-05-0043**

Mrs. Stradley moved, seconded by Mrs. Bruce, that the Board go into Executive Session, pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of discussing the employment of an employee or official.

Time: 6:30 p.m.

Yea: Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mr. Snow - 5

Nay: -0

The president ruled the motion carried.

**The Board returned to open session at 7:00 p.m.**

### **2019-05-0044**

Mr. Snow moved, seconded by Mrs. Stradley, to waive the reading of and approve the minutes of the April 15, 2019, Regular Meeting.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5

Nay: -0

The president ruled the motion carried.

### **2019-05-0045**

Mrs. Bruce moved, seconded by Mr. Quinif, to approve and certify the attached list of seniors for graduation on June 2, 2019, providing that all requirements set forth by the North Fork Board of Education and the State Department of Education have been met.

Yea: Mrs. Bruce, Mr. Quinif, Mrs. Cooperider, Mr. Snow, Mrs. Stradley - 5

Nay: -0

The president ruled the motion carried.

**2019-05-0046**

Mr. Snow moved, seconded by Mrs. Stradley, that the Board approve the following personnel actions:

**Certified**

- 3.1 Accept a letter of resignation from Michele Baker, elementary teacher, effective the end of the 2018-2019 school year for the purpose of retirement.
- 3.2 Accept a letter of resignation from Larry Smith, Technology Coordinator, effective April 30, 2020, for the purpose of retirement.
- 3.3 Approve the employment of Clarissa Bush in the position of middle school/high school counselor on a one-year limited contract for the 2019-2020 school year pending proper certification and background checks; compensation to be at Step 6 of the BA150 scale of the NFEA Negotiated Agreement.

**Extra Service/Supplemental**

- 3.4 Employ Deborah Parker on an Extra Service Contract for summer paint crew, effective June 3, 2019, not to exceed 40 hours per week; total hours not to exceed 520 hours at the rate of \$12.00 per hour.
- 3.5 Approve the following athletic supplemental positions for the 2019-2020 school year, pending proper certification and background check:

<b>Name</b>	<b>Position</b>	<b>Level</b>	<b>Step</b>
Stephanie Green	Cheerleader Advisor	1	4
Brittany McVey	Cheerleader Advisor MS	3	1
Mark Rakoczy	Wrestling Head Coach	1	4
Dillon Fletcher	Wrestling Assistant Coach	3	2
Kenneth Poland	Wrestling Assistant Coach	3	4
Brandon Wygle	Wrestling Assistant Coach	3	3
Brian Radabaugh	Basketball (Boys) Head Coach	1	4
Tracy Robinson	Basketball (Boys) Assistant Coach	3	4
Shanon Woodward	Basketball (Boys) Assistant Coach	3	3
Charles Rowley	Basketball (Boys) Assistant Coach	3	4
Spencer Kendall	Basketball (Boys) Assistant Coach	3	2
Clay Rowley	Basketball (Boys) Assistant Coach	3	2
Terrence Logue	Basketball (Girls) Head Coach	1	4
Lisa Ritzer	Basketball (Girls) Assistant Coach	3	4
Charles McDaniel	Basketball (Girls) Assistant Coach	3	4
Staci Meyers	Basketball (Girls) Assistant Coach	3	1
Whitney Scarberry	Basketball (Girls) Assistant Coach	3	4
Michele Bricker	Bowling Head Coach	4	4
Scott Christian	Bowling Assistant Coach	5	3

- 3.6 Approve the following academic supplemental positions for the 2019-2020 school year, pending proper certification and background check:

<b>Name</b>	<b>Position</b>	<b>Level</b>	<b>Step</b>
Michael Dean	Marching Band Director	2	4
Michael Dean	Instrumental Music Director	3	4

(Continued)	Name	Position	Level	Step
	Carolyn Clippinger	Vocal Music Director	3	4
	Kristina Grigsby	Service Learning Advisor	3	3
	Jennifer McKnight	Service Learning Advisor	3	2
	Carolyn Clippinger	Play Director (50%)	4	4
	Kristina Grigsby	Play Director (50%)	4	4
	Carolyn Clippinger	Class Advisor (Senior Class) (50%)	4	4
	Kristina Grigsby	Class Advisor (Senior Class) (50%)	4	4
	Susan Fairbanks	Class Advisor (Junior Class)	4	4
	Susan Fairbanks	After School Intervention HS	4	4
	Nichole Williams	After School Intervention HS	4	2
	Michelle Williams	After School Intervention MS	4	4
	Laurie Londot	After School Intervention MS	4	4
	Katheryn Robinson	After School Intervention UE	4	4
	Stephanie Downs	After School Intervention UE	4	1
	Martha Minnis	After School Intervention NE	4	4
	Kimberly Coad	After School Intervention NE	4	4
	Jacqueline Smith	Outdoor Education Coordinator (50%)	4	4
	Christopher Trost	Outdoor Education Coordinator (50%)	4	4
	Jeffery Hindel	Class Trip Coordinator (6 <sup>th</sup> Grade) (50%)	4	4
	Julie Davis	Class Trip Coordinator (6 <sup>th</sup> Grade) (50%)	4	4
	Stephanie Kimpel	Class Trip Coordinator (8 <sup>th</sup> Grade) (50%)	4	4
	Brittany McVey	Class Trip Coordinator (8 <sup>th</sup> Grade) (50%)	4	0
	Lisa Ritzer	Yearbook Advisor HS (50%)	4	4
	Kaitlyn Collingwood	Yearbook Advisor HS (50%)	4	2
	Carolyn Clippinger	Musical/Music Director	5	4
	Nyssa Luckey	Majorette/Flag Corps Advisor	5	3
	Stephanie Downs	Math Club Advisor UE	5	4
	Kristina Grigsby	Musical Director, Spring	5	4
	Kambra Ridgeway	Science Club Advisor UE	5	3
	Mary Schraer	Science Club Advisor NE (50%)	5	4
	Nancy Parriott	Science Club Advisor NE (50%)	5	4
	William Schultz	Student Government Advisor HS	5	4
	Allison Walton	Student Government Advisor MS (50%)	5	0
	Teresa McCoy	Student Government Advisor MS (50%)	5	4
	Deb Brown	Student Government Advisor NE (50%)	5	1
	Nancy Parriott	Student Government Advisor NE (50%)	5	1
	Bobbi Maleszewski	Student Government Advisor UE	5	1
	Michelle Hanger	Yearbook Advisor – MS	5	2
	Kate Lennell	Class Advisor (Freshman)	6	2
	Ashley Lange	Class Advisor (Sophomore)	6	3
	Lillian Wall	Foreign Language Advisor (50%)	6	4
	Kate Lennell	Foreign Language Advisor (50%)	6	3
	Brian White	Honor Society Advisor HS	6	4
	Jacqueline Smith	Honor Society Advisor MS (50%)	6	4
	Theresa Skinner	Honor Society Advisor MS (50%)	6	4
	Kristina Grigsby	Quiz Bowl Advisor HS	6	4
	Michelle Williams	Spelling Bee MS	7	4

3.7 Approve the following individuals to provide a Summer School Program at Utica Middle School from June 3, 2019 through June 21, 2019; compensation to be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement, payable by timesheet. (\$25.00/hr.)

Teresa McCoy Jodie Smith

3.8 Approve Lisa Ritzer to receive a stipend in the amount of \$3,000.00 for the 2019-2020 school year for serving as the Virtual Learning Academy coordinator, per the NFEA Negotiated Agreement

3.9 Approve Stephanie Kimpel to receive a stipend in the amount of \$3,000.00 for the 2019-2020 school year for serving as District Test Coordinator.

3.10 Approve the following teachers as Virtual Learning Academy Instructors for the 2019-2020 school year; compensation to be paid per the NFEA Negotiated Agreement.

Jayne Blackstone	Lisa Earnest	Teresa McCoy	Julie Zimmerman
Kayla Campos	Ashley Lange	Lisa Ritzer	
Kaitlyn Collingwood	John Maher	Josh Spung	

3.11 Approve the following teachers as Home Instruction Tutors for the 2019-2020 school year. The Superintendent will approve the amount of hours and effective dates as needed. Compensation will be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement.

Jayne Blackstone	Jennifer McKnight	Jodie Smith
Brittany Carruthers	Brittany McVey	Leah Swan
Susan Fairbanks	Martha Minnis	Christopher Trost
Marsha Hayden	Lori Shomaker	Brianna Wahle
Douglas Leaman	Sabrina Showman	Allison Walton
		Nichole Williams

3.12 Approve the following employees to be included on the FY19 Classified Substitute List:

Mary Magers Danielle Miracle-Roberts

**Classified**

3.13 Accept a letter of resignation from Elizabeth Brown, Instructional Aide, effective the end of the 2018-2019 school year.

3.14 Accept a letter of resignation from Deborah Stevens, Instructional Aide, effective May 1, 2019.

3.15 Accept a letter of resignation from Sandra Davila, Custodian, effective the end of the day June 30, 2019, for the purpose of retirement.

3.16 Accept a letter of resignation from Melinda Balka, Custodian, effective the end of the day April 24, 2019.

3.17 Approve an unpaid leave of absence for LeighAnne Dickson from September 23, 2019 to December 13, 2019.

**Administrative**

3.18 Approve Adam Reynolds in the position of Maintenance Supervisor on a three-year limited contract effective July 1, 2019; compensation to be at step 7 of the Maintenance Supervisor salary scale of the Administrative Benefit Package.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif – 5

Nay: - 0

The president ruled the motion carried.

**2019-05-0047**

Mrs. Bruce moved, seconded by Mr. Snow, that the Board approve the following financial actions:

5.1 Approve the financial and reconciliation reports for the Month of April, 2019.

5.2 Approve bills as presented for April, 2019, and payment of bills with “Then and Now” certificates.

5.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400. This list will be made a part of the minutes.

5.4 Approve the five-year forecast as submitted by the Treasurer.

5.5 Approve the following insurance rates for Oasis Trust Dental:

CoreSource Insurance for dental monthly composite rate for the period 7/1/19 – 6/30/20:

<u>Single Rate</u>	<u>Family Rate</u>
\$45.53	\$99.60

5.6 Approve the following monthly insurance rates for United HealthCare of Ohio, Inc. for the period July 1, 2019 – June 30, 2020. These rates reflect a 1% increase.

<u>Single Rate</u>	<u>Family Rate</u>
\$606.47	\$1637.28

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5

Nay: -0

The president ruled the motion carried.

**2019-05-0048**

7.1 Mrs. Stradley moved, seconded by Mr. Snow, to authorize a trip to Ecuador for juniors and seniors in good standing who have completed Spanish III, or who have enrolled in Spanish III for the 2019-2020 school year. The trip will be over spring break, 2020, approximately. The trip is at no cost to the Board.

Yea: Mrs. Stradley, Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5

Nay: -0

The president ruled the motion carried.

**2019-05-0049**

7.2 Mr. Snow moved, seconded by Mr. Quinif, to approve the following volunteers for the 2018-2019 school year:

Angela Boeshart	Monica Clark	Tricia Evans	Sarah Jacobs	Patricia Murphy
Staci Canterbury	Lacey Wright			

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5

Nay: -0

The president ruled the motion carried.

**2019-05-0050**

7.3 Mrs. Bruce moved, seconded by Mr. Snow to approve the following volunteer coaches/advisors for the 2019-2020 school year:

Jason Hoar – Basketball (Boys) Volunteer Coach  
W. Chad Kegler – Basketball (Boys) Volunteer Coach  
Dwight Newell - Marching Band Volunteer

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5

Nay: -0

The president ruled the motion carried.

**2019-05-0051**

7.4 Mr. Snow moved, seconded by Mrs. Stradley to approve an overnight trip to Ashland University for football team members to attend a team camp from July 1 through July 2, 2019. This trip is at no cost to the board.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5

Nay: -0

The president ruled the motion carried.

**2019-05-0052**

7.5 Mr. Snow moved, seconded by Mrs. Bruce, to approve an overnight trip to Logan, Ohio for boys basketball players to attend a team camp from June 24 through June 25, 2019. This trip is at no cost to the board.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5

Nay: -0

The president ruled the motion carried.

**2019-05-0053**

7.6 Mr. Snow moved, seconded by Mr. Quinif, to approve the North Fork Local School District to renew its membership with the Ohio High School Athletic Association for the 2019-2020 school year and agree to abide by the rules and regulations set forth by the Ohio High School Athletic Association.

Yea: Mr. Snow, Mr. Quinif, Mrs. Bruce, Mrs. Cooperider, Mrs. Stradley - 5

Nay: -0

The president ruled the motion carried.

**2019-05-0054**

7.7 Mrs. Bruce moved, seconded by Mr. Snow, to approve to renew an agreement with Frontline Solutions for Absence and Substitute Management for FY20 in the amount of \$5,715.35.

Yea: Mrs. Bruce, Mr. Snow, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5

Nay: -0

The president ruled the motion carried.

**2019-05-0055**

7.8 Mr. Snow moved, seconded by Mrs. Cooperider, to approve the renewal with OneCall Now for message notification services in the amount of \$2,989.00 for the period July 1, 2019 through June 30, 2020.

Yea: Mr. Snow, Mrs. Cooperider, Mrs. Bruce, Mr. Quinif, Mrs. Stradley - 5

Nay: -0

The president ruled the motion carried.

**2019-05-0056**

7.9 Mr. Snow moved, seconded by Mrs. Bruce, to approve the quote from Renaissance for the annual student subscription renewal.

Yea: Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif, Mrs. Stradley - 5

Nay: -0

The president ruled the motion carried.

**2019-05-0057**

7.10 Mr. Snow moved, seconded by Mrs. Stradley to approve the amendment to the General Duty Aide Job Description.

Yea: Mr. Snow, Mrs. Stradley, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5

Nay: -0

The president ruled the motion carried.



**SUPERINTENDENT'S REPORT/INSTRUCTION:**

Mr. Hartley – Reminder to the board to be at C-TEC by 1:30 p.m. for graduation.

**HEARING OF THE PUBLIC**

Public comment was requested and the following responded:

- None

Mrs. Stradley moved, seconded by Mr. Snow, that the meeting be adjourned.

Yea: Mrs. Stradley, Mr. Snow, Mrs. Bruce, Mrs. Cooperider, Mr. Quinif - 5

Nay: -0

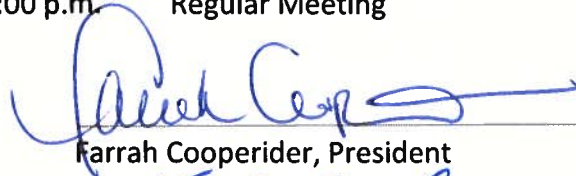
The president ruled the motion carried.

Time: 7:14 p.m.

Next Meeting: June 17, 2019

Location: Utica Elementary School\*\* (*Please note change in location.*)  
367 Church Street  
Utica, Ohio 43080

Time: 5:30 p.m. Building Tour  
6:00 p.m. Regular Meeting



Farrah Cooperider, President



Kellie Breehl, Treasurer